

REQUEST FOR PROPOSAL
FOR
“WHATEVER SPECIFIC ITEM(S)”

RFB NUMBER:

RFB OPENING DATE:

RFB OPENING TIME: 11:00 AM EST

PLACE: YourTown Municipal Building - Purchasing Office
 Main Street
 YourTown, NJ 00000

RFP forms and specifications may be obtained from John Doe at (555) 555-5555 in the purchasing office or downloaded from the web site.

Proposals will be accepted up until the date and time noted above.

The municipality may reject any and all proposals if, in its opinion, it is in the best interest of the municipality to do so.